



Virginia Statewide Neighborhood Conference
2011 Awards Program

AWARD NOMINATION FORM

Please review this form and instructions carefully.
You must indicate all awards that you would like the nominee to be considered for on the
Nomination Form.

SELECT NOMINATION CATEGORY / CATEGORIES

- State Neighborhood Project of the Year
- State Neighborhood Advocate of the Year
- State Neighborhood Youth Individual or Group Effort of the Year

NOMINEE

Name: _____

Address: _____

Telephone: _____ Email: _____

NOMINATOR / ENDORSER

Name: _____

Telephone: _____ Email: _____

Please submit completed nomination **postmarked by August 31, 2011** to:

City of Richmond
Attn: Theresa Powell
900 East Broad Street, 7th Floor
Richmond, VA 23219
P: (804) 646-5238 F: (804) 646-6629
Theresa.powell@richmondgov.com

Winners Will Receive Cash Awards



Virginia Statewide Neighborhood Conference 2011 Awards Program

Award Nomination Form Instructions

Please consider nominating a worthy project/organization/individual/group for the 2011 Virginia Statewide Neighborhood Conference Awards Program.

Review the following instructions and criteria carefully:

STATE NEIGHBORHOOD PROJECT OF THE YEAR: effort that has made a significant impact on a neighborhood. This project can be the work of an individual or group.

STATE NEIGHBORHOOD ADVOCATE OF THE YEAR: individual who has had a significant impact on their community during the past year. Individuals who have participated in one or multiple projects/roles are eligible. Individuals whose service is defined by its longevity are most appropriate for this award.

STATE NEIGHBORHOOD YOUTH INDIVIDUAL OR YOUTH GROUP EFFORT OF THE YEAR: effort of an individual youth that has made a significant impact on their community during the past year or a youth group effort that has made a positive contribution to the neighborhood.

Please submit the following information to apply for an award:

- A Completed Nomination Form
- A typed document clearly addressing the following criteria. Please limit answers to each of the following categories to 750 words or less:
 - (1) How the project contributed to the betterment of the neighborhood
 - (2) How the nominee's accomplishments promote strengthening and enhancing neighborhoods or community
 - (3) The positive results/accomplishments of those efforts.
- Letter of Support – Do not exceed five (5) letters of support. The letters should explain how the project/organization/individual/group benefited your community.
- Submit up to five (5) attachments that capture the essence of accomplishments (*pamphlets, articles, presentations, photographs, copies of resolutions/awards, etc.*)

Youth Applicants Only - In addition to the requirements above, please include a LETTER of endorsement from an adult sponsor or an adult active with the initiative.

The letter should address the following but not exceed two (2) pages:

1. How long have you known the youth or have been working with the youth group?
 2. How did the youth serve in a leadership role? How did the youth group work together to achieve goals?
 3. What positive accomplishments occurred as a direct result of the youth/youth group effort?
 4. Did the success exceed your expectations? If so, how?
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